



राष्ट्रीय प्रौद्योगिकी संस्थान गोवा

National Institute of Technology Goa

कुनकोलिम, दक्षिण गोवा, गोवा -403703

Cuncolim, South Goa, Goa-403703

Date: 30-07-2025

Physical reporting and admission instructions for newly admitted B.Tech. Students through JoSAA/CSAB/DASA-2025 for the Academic Year 2025–26

The physical document verification for B.Tech. Candidates admitted via JoSAA/CSAB/DASA-2025 are scheduled from August 20, 2025, to August 24, 2025, between 09:00 AM and 05:00 PM.

Dates: August 20–24, 2025

Time: 09:00 AM to 05:00 PM

Venue: Mandovi Seminar Hall, opposite to Gyan Mandir, NIT Goa

Who Should Attend: All the Candidates secured admission through JoSAA, CSAB, or DASA 2025, along with accompanying parents/guardians (optional).

Physical Reporting of the candidates allotted to NIT Goa

All candidates who have secured admission must register and complete the necessary formalities via the NIT Goa MIS Portal before arriving for physical reporting.

Eligibility to Register on MIS Portal

- The candidates who have accepted and secured the allotted seat in JoSAA-2025 (Round 1-6) by paying the partial admission fee (PAF)
- Candidates those who have allotted a seat in CSAB SPECIAL ROUNDS and paid Institute Admission Fee – II
- The candidates who have accepted and secured the allotted seat in DASA-2025

Step I: MIS Registration

- Register with NIT Goa MIS portal using <http://mis.nitgoa.ac.in/misnitgoa/admission.aspx>
- **The above link will be active from 10th August (10.00 AM) to 24th August 2025 (05.00 PM).**
- Please fill *all the fields* in the NIT Goa MIS Portal (Personal and Academic related)
- Upload below mentioned documents along with recent Photo and Signature.
- Please take a printout of the online admission form after completion of MIS online registration.



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Step 2: Schedule for the Physical Reporting at NIT Goa

Candidates should adhere to the following schedule for the smooth conduction of the admission process

S. No.	Reporting Date	Follow the category-wise schedule
1	20 th – 21 th August 2025	Students admitted under Goa State Quota (completed Class XII in Goa) and DASA Students
2	22 nd – 24 th August 2025	Students admitted under Other State Quota and DASA Students

Required Documents (JoSAA/CSAB Candidates)

Upload in MIS and bring all originals + 1 set of self-attested photocopies during physical reporting:

1. NIT Goa MIS - Registration Report
2. Admit Card of JEE (Main)
3. Score Card of JEE (Main)
4. Latest **Provisional Admission Letter** issued by JoSAA-2025 /CSAB-2025/ after paying PAF
5. Class X / Birth Certificate
6. Class XII Certificate/Marks List
7. Transfer Certificate issued from the last school/college attended
8. Study and Character Certificate issued from the last school/college attended
9. Photo ID proof as per Govt. India/State (Preferably Aadhar Card)
10. Medical Certificate (JoSAA format : Annexure VII)
11. Three Passport size photos
12. For Anti Ragging Undertaking (mandatory), candidates are required to register themselves on the UGC website (http://www.antiragging.in/affidavit_university_form.php) >Forms>students undertaking>Select University>fill the details [**Institute Name: NIT Goa, Director: Prof. O R Jaiswal; Institute Phone number: 9765127163 and Nearest Police Station: Cuncolim Police Station**]
13. SC/ST Caste Certificate (if applicable)
14. OBC-NCL Caste Certificate issued after April 1, 2025 (if applicable)
15. Caste Validity Certificate is mandatory for Maharashtra candidates only (SC/ST/OBC-NCL)
16. GEN-EWS Certificate issued after April 1, 2025 (if applicable)
17. Certificate for Persons with Disabilities/UDID card (PwD) (if applicable)
18. Photocopies of the above documents to be submitted during physical reporting for the admission (Self attested)



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Required Documents (DASA Candidates)

Upload in MIS and bring originals + 1 set of self-attested photocopies during physical reporting:

- Admit Card of JEE (Main)
- Score Card of JEE (Main)
- **Provisional Admission Letter issued by DASA-2025**
- Reporting Confirmation Letter
- Fee Receipt
- Applicant's Passport
- Class X / Birth Certificate (Proof of DoB)
- Class X Mark Sheet (original)
- Class XI Mark Sheet (original)
- Class XII Certificate/Mark Sheet (original)
- Certificate from School authorities (in the format given in Appendix-II on the letterhead of the school) as proof of completion of 11th and 12th Standard or equivalent
- Percentage/CGPA equivalence provided by the principal examination authorities, in case CGPA on a different scale than that specified is awarded OR if only grades are awarded
- Proof of 2 years of education (11th and 12th or equivalent) in a foreign country in case of NRI (School leaving certificate/Mark sheets/Study Certificate as in appendix IV)
- OCI card and VISA of student (if applicable)
- Transfer Certificate issued from the last school/college attended
- Study and Character Certificate issued from the last school/college attended
- Migration Certificate
- Medical Certificate (JoSAA format : Annexure VII)
- Three Passport size photos
- For Anti Ragging Undertaking (mandatory), candidates are required to register themselves on the UGC website (http://www.antiragging.in/affidavit_university_form.php) >Forms>students undertaking>Select University>fill the details
- Photocopies of the above documents to be submitted during physical reporting for the admission (Self attested).

For CIWG Category (In Addition to Above):

- Copy of the passport of the parent working in the Gulf.
- Copy of Parent's visa with validity on any date in the year 2025.
- Copy of Parent's Work Permit with validity on any date in the year 2025.
- Certificate from the company/organization as proof that the parent is working in a gulf country as per Appendix III of UG Brochure. If a parent has been working in gulf till any date in the year 2025, then the certificate (Appendix III) may state the same.



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If any certificate is in language other than Hindi or English, translation of the same in English is to be produced with certification by the competent authority

Admission Confirmation

After successful completion of OFFLINE Reporting, you will receive a confirmation letter from the Admission In-Charge of NIT Goa

Note: Physical Reporting at NIT Goa by all candidates who have confirmed their seats through JoSAA and/or CSAB Special Rounds 2025 and/or DASA-2025 is **mandatory**. **Failure to report by the deadline will lead to cancellation of the provisionally allotted seat.**

Steps to be followed during the admission process:

		Role of the Candidate	Role of the NIT Goa officials
Data Entry in MIS	Step 1	<i>Before reaching NIT Goa</i> <ul style="list-style-type: none"> Fill the details in NIT Goa MIS Portal Upload the Documents 	<ul style="list-style-type: none"> Verifying officer will verify the documents Email will be sent to the candidate regarding document verification
	Step 2	<i>After Reaching NIT Goa</i> <ul style="list-style-type: none"> Pay the Fees (if applicable) 	<ul style="list-style-type: none"> Accountant will verify the Fees details Email will be sent to the candidate regarding Fees Payment
Original Documents Verification	Step 3	<ul style="list-style-type: none"> Visit Verifying officer with Original Certificates 	<ul style="list-style-type: none"> Verifying Officer will verify the original documents
	Step 4	<ul style="list-style-type: none"> Visit Admission In-Charge 	<ul style="list-style-type: none"> Admission In-Charge will approve the Admission of the Candidate. Admission letter will be issued.

Hostel facilities

The hostel room allotments will be done at the time of physical reporting. The candidates may come prepared to stay in the hostel soon after the completion of admission formalities. Mess facility will be available from the date of reporting to the Hostel.



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Fee details

Balance Tuition fee required to be paid at the time of physical reporting

Sl. No	Category	Institute fee for first semester	Seat Acceptance Fee/Partial admission fee/Participation fee Paid to JoSAA/CSAB (in Rs) after deduction processing Fee of Rs. 5000	Balance Fee to be paid during Admission (in Rs)
1	GEN/OBC/EWS	Rs. 84000	70000	14000
2	SC/ST/PWD	Rs. 21500	30000	Nil
3	DASA General/CIWG	-	-	Rs. 21,500

Hostel fee

Hostellers are required to pay a hostel fee of Rs. 44,250 at the time of hostel admission for the first semester, which includes the mess fee. Hostel authorities may be contacted in case of any queries

Fee Payment – Online mode only

Fee Structure of NIT Goa: https://nitgoa.ac.in/static/fee_structure_23-24_25july2023.pdf

Fee Payment: https://mis.nitgoa.ac.in/misnitgoa/academic/ONLINEFEESCOLLECTION/online_payment.aspx

Please note that the payment link will be activated after online reporting and verification of the documents only.

Tuition Fee Waiver for B. Tech Students

- Students belonging to General , GEN-EWS & OBC-NCL category whose **family income** is less than Rs.1.00 lakh per annum shall be entitled to claim **refund of full Tuition fees (Rs.62500/-) on submission of latest income certificate from the revenue authorities not below the rank of Tehsildar/other Competent Authority of the concerned State issued on or after April 1, 2025 and other relevant supporting documents mentioned below.**
- Students belonging to General , GEN-EWS & OBC-NCL category whose **family income** is between Rs.1.00 lakh to Rs.5.00 lakh per annum shall be entitled to claim **refund of 2/3 Tuition fees (Rs.41667/-) on submission of latest income certificate from the revenue authorities not below the rank of Tehsildar/other Competent Authority of the concerned State issued on or after April 1, 2025 and other relevant supporting documents mentioned below.**



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- Students belonging to SC/ST/PwD category *are exempted from the payment of Tuition fee.* (Income certificate not needed).

Students are required to pay the full first semester fee at the time of admission. Any balance amount will be refunded once the fee component is received from JoSAA/CSAB-2025.



Eligible candidates seeking fee remission need to submit the following documents, issued in this financial year during physical reporting:

- Fee Remission Application Form
- Family Income Certificate OR Income Certificate of both Father and Mother in English/Hindi should be issued on or after 1st April 2025 duly signed by the competent authority
- Affidavit cum undertaking for tuition fees remission
- Income Tax Return Acknowledgement of A.Y. 2025-2026 (Financial Year 2024-2025)
- Copy of Student's Aadhar & Bank Passbook
- Copy of Father's Aadhar & PAN
- Copy of Mother's Aadhar & PAN
- Duly filled application form:
<https://nitgoa.ac.in/uploads/noticebtechfeerefund%2030july2025.pdf>

The tuition fee refund will be processed only after NIT Goa receives the fee amount from JoSAA/CSAB-2025.

The refund will be issued upon verification of the submitted documents, which is tentatively scheduled by March 2026.

Orientation program and Commencement of classes

The classes for first semester B.Tech. students for the academic year 2025-26 would commence from Monday, September 1, 2025. The orientation /induction programme will be held on Monday, 25th August, 2025 and followed by Induction programme for newly admitted I B.Tech. students.

Ragging

If any incident of ragging comes to the notice of the authority, concerned accused student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him/her from the institution



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Contacts (for clarifications)

Students strictly contact the following in-charges for their respective queries:

Admission In-Charge	Dr. Ravi Ragoju ugadmissions@nitgoa.ac.in 09404715466	Physical reporting related queries during the schedule
Dy. In-Charge,	Dr. E. S. Sreeraj sreeraj@nitgoa.ac.in 8975320849	Physical reporting related queries during the schedule
Dean Academics	Dr. S. Mini dean.acad@nitgoa.ac.in	Academic related queries
First Year HoD	Dr. L Shangerganesh hod.hs@nitgoa.ac.in 9843517272	Class related queries and Orientation program
Chief Warden	Dr. E. Mallikharjun chiefwarden@nitgoa.ac.in 09404763245	Hostel related queries
Boys Hostel Warden	Dr. Lokesh Kumar Bramhane lokesh.bramhane@nitgoa.ac.in 700972760	Hostel room allotment for Boys
Girls Hostel Warden	Dr. B. Santhi santhi@nitgoa.ac.in 9902480050	Hostel room allotment for Girls
Dy. Registrar (Academic)	Mr. Amit Kabiraj asst.reg@nitgoa.ac.in 7020573870	Scholarship, Fee and other academic related queries
MIS Administrator	Mr. Nijin Mambrol nijin@nitgoa.ac.in 07907409656	Online filling in MIS portal

sd/-

Dr. Ravi Ragoju

Center In-charge,

NIT Goa B.Tech. Admissions

JoSAA/CSAB/DASA-2025

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